



Designation of Beneficiary

SECTION 1: MEMBER INFORMATION (Please print)

Social Insurance Number	Last Name	First Name and Initial
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SECTION 2: DESIGNATION OF BENEFICIARY(IES)

If you have a spouse (see reverse for the definition of spouse), **your spouse must be named as your beneficiary** in the "Spouse as Beneficiary" area below, unless your spouse completes a waiver.

If you wish to designate alternate beneficiaries (in the event of your spouse's death), please indicate that in the "Other Beneficiaries" area below. If your spouse has waived all or a portion of his or her entitlement, please indicate that you are designating co-beneficiaries.

Spouse as Beneficiary

Name	Relationship <input type="checkbox"/> Legal Marriage <input type="checkbox"/> Common-law	Portion*	Birthdate (day/month/year)
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* If your spouse has not signed a waiver, the portion is 100%. If your spouse has signed a waiver, enter the portion your spouse has kept (i.e. if your spouse waived 30%, your spouse will receive 70%).

Other Beneficiaries ☐ No Spouse ☐ Alternate Beneficiaries ☐ Co-beneficiaries

Name	Relationship	Portion	Birthdate (day/month/year)
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Name	Relationship	Portion	Birthdate (day/month/year)
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I hereby revoke all previous designations and appointments of beneficiaries and name the above to receive any amount payable from the Municipal Employees' Pension Plan in the event of my death.

Signature of Member _____ Dated at _____
this _____ day of _____, 20____.

Signature of Witness (must not be spouse or any beneficiary) _____

Definition of Spouse

The definition of spouse under Plan provisions regarding survivor benefits is:

- a person who is married to a member (including a spouse who is separated from the member); or
- if a member is not married:
 - a person in a common-law relationship with a member and who has been cohabiting in a conjugal relationship with a member for at least one year; or
 - a person in a common-law relationship with a member in which each of the two individuals is the natural or adoptive parent (legally or in fact) of the same child.

A married spouse takes priority over another person, even if that person meets the definition of a common-law spouse. A conjugal relationship implies that the relationship is exclusive; therefore a member cannot have more than one spouse at any given time.

Designation of Beneficiaries

Spousal Waiver

Your spouse is your beneficiary unless he or she waives that right. Contact the Plan administrators for more information and/or to obtain forms.

Intention

Before signing and returning this form, ensure that your beneficiary designation(s), together with your will, carry out your intent for the distribution of your survivor's benefits.

Minors

In general, provincial legislation does not allow payment of benefits directly to minors. If you name a minor as a beneficiary, you should make any arrangements that are necessary (such as the appointment of a trustee) to ensure that the benefits are paid according to your intention.

Responsibility

It is your responsibility to ensure that the designations are up to date and reflect your intentions at all times. Changes in your marital or family status may indicate a need to update your beneficiaries.

The Municipal Employees' Pension Plan is not responsible for the validity or effect of any designation made on this form.

Beneficiary Designations

- Always indicate the full name of the beneficiary.
- Print all information.
- Enter only one beneficiary name per line.
- If you name more than one beneficiary, ensure that the portions total 100%.
- If you name a charitable organization or church, please provide the legal name and address of the organization.

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